



Kingswood Academy Financial Enrollment Agreement

I consent to the enrollment of my child _____ at Kingswood Academy. Please initial all boxes

- I agree to pay an annual non-refundable registration fee of \$100 for one child and \$150 for two children.
- I agree to pay an annual non-refundable supply fee of \$100 per child.
- I agree to pay the weekly tuition with no discounts for partial absentees, illness, ~~2000~~ holidays or withdrawals.
- I understand and agree that all tuitions fees are due on Friday and must be paid in advance of services rendered and that failure to comply could result in my child being dropped from enrollment.
- I understand and agree to pay \$0.00 late fee per week for tuition/fees not paid by Monday evening, unless prior arrangements have been made with the Director.
- I understand and agree to pay a \$0.00 return check fee for any check returned and further understand and agree that this may result in future payments being made in cash, credit or by money order.
- I understand and agree that I am entitled to one week of vacation each year after a full year of attendance.
- I understand and agree that I must give (2) weeks prior written notice to receive vacation credit.
- I understand and agree that I must give (2) weeks prior written notice to terminate service in which I am still responsible for tuition payments.
- I understand and agree that I will not receive credit on my child's tuition due to illness/absences, weather related closures or holidays. In addition, my child must be in attendance no later than 10:00 am each day ~~5/2~~ ~~5/2~~
- I understand and agree that I will pay \$1.00 per minute per child for every minute I am late picking my child up after closing (12:00 pm for part time VPK, 6: 00pm for all others).
- I give consent for my child to take part in field trips or excursions under proper supervision. I understand I will be notified of the field trip before my child goes on the field trip.
- I acknowledge that I have read and understand the Kingswood Academy Parent Handbook, Discipline Policy, "The Flu" A Guide for Parents, and Know Your Child Care Facility Information Sheet. I agree to comply with all the written policies and procedure of Kingswood Academy and will fulfill my responsibilities as a parent/guardian. I understand that failure to comply may result in the dismissal of my child.
- I understand this is a legally binding contract, and I have read it and understand it.

Parent/Guardian Signature: _____ Date: _____

Parent Guardian Name: _____ Date: _____

Witness Signature: _____ Date: _____